

# **Minutes 29 May 2005 NSS-CDS Board of Directors Meeting**

Paramount Resort, Gainesville, FL .

Minutes Prepared by Richard Blackburn

The meeting was called to order by Gene Melton at 08:10 AM.

Present: Gene Melton (GM), Forrest Wilson (FW), Denny Willis (DW), Steve Omeriod (SO) outgoing, Richard Blackburn (RB), Kelly Jessop (KJ) incoming, Ralph DiPanfilo (RD) incoming, Bill Rotella (BR) incoming

Attendees: Richard Vaughan III, Richard Vaughan, Eleanore Willis, Scooter Sellers, Bob Hicks, John Zumrick, John Kunkle, Jim Womble, Susan Gero, Bill Oigarden, Gregg Stanton

## ***Old Business***

### **Secretaries report (RB):**

- Presented the 1 Jan, 2005 minutes for approval.  
M) GM moves, FW seconds that we approved the minutes as amended to correct a typographical error. Motion passes unanimously
- Presented the 12 Mar, 2005 minutes for approval.  
M) FW moves, DW seconds that we approved the minutes. Motion passes
- unanimously
- Presented the actions without meeting for approval.
- !!!! Put motions/votes from motions with meetings here !!!!

### **Leadership report (Vacant):**

The position of Leadership director is vacant, the report was read by the Secretary (See attachment #).

### **Treasurers report (SO):**

- Discussed Financial report
  - Discussed the status report for 2004 CDS Financials, had the full report available for members to view (See attachment #).
  - Discussed the status report for 2005 CDS Financials, it is up to date, Sandy and Bill (incoming Treasurer) will work together to keep it up to date.
- Discussed the Exley Award Fund (still encumbered for the Cow Spring loan).
- Discussed online sales.

- Sandy is doing the paperwork to move the CDS for sales tax purposes.
- Discussed the CDS Dues increase, need to update the webpage, print new membership forms, etc.

### **Training Report (DW):**

- Discussed the status of the Student waiver/liability release.
- Discussed the status of the Standards and Procedures, and the ethics. The 2004 S&Ps not enforceable without the ethics section.
- Discussed the BA Standards & Guidelines, not adding to the S&Ps, but rather adding a second level of BA (1. sales, 2. training).
- Discussed the Student Workbook revision status - incorporation of typo corrections (ready for reprint).
- Discussed the Science Diver Specialty Course – Training Committee still working on it.

### **Vice Chairman's Report (FW):**

- Discussed the Preliminary 2005 workshop status, should at least break even on the workshop.
- Discussed CDS support at NSS convention (hosting a round table talk at the convention and leading dive trips in TAG).
- Discussed the Website, need to see if Dan still interested in being the webmaster.

**Break at 9:45 AM**

**Call to order at 10 AM**

### **Chairman's Report (GM):**

- Discussed the Archive training data – no movement yet.
- Announced the Election results
  - Kelly Jessop, Ralph DiPanfilo, & Forrest Wilson elected to 2 years
  - terms, Richard Blackburn & Bill Rotella elected to 1 year terms,
  - Denny Willis elected as Training Chairman.
- Discussed the status of the various databases.
- Discussed the Missouri Workshop - August 13
- Discussed the Mexico Workshop - September 17

## ***New Business***

- Election of Officers
  - M) FW moves, RB seconds to elect GM Chairman, passes unanimous.
  - M) DW moves, RD seconds to elect FW Vice Chairman, passes unanimous.
  - M) DW moves, FW seconds to elect RB Secretary, passes unanimous.
  - M) FW moves, GM seconds to elect BR Treasurer, passes unanimous.
  - M) RD moves, FW seconds to elect KJ Leadership Director, passes unanimous.
  - M) FW moves, BR seconds to elect RD Director at Large, passes unanimous.
- Discussed the Bank signature card, Sandy has it and we need to sign before leaving today.
- Discussed the State corporate filing, Tex Chalky the new corporate contact (wording?)
- M) GM moves, FW seconds: The NSSCDS create a 2 man committee to write a new Cave Diving Manual with oversight by the training committee. The initial committee members are Bill Oigarden & Jeff Bozanic. Passed unanimously.
- Discussed the ethics for the S&Ps. Bob Hicks to make revisions based on feedback from instructors meeting and BOD members.
- Discussed Shipping Manager Position
- Database/Print Manager Position
- Cow Springs tree protection
- Replenishment of inventory
- By-law revision
- Cave Diving Manual revision
- Line Guidelines
- New business not on agenda
- Date and time of next meeting

Meeting adjourned